

Logistics Note

25 April 2022

*****This Logistics Note has been updated by the SWA Secretariat to reflect new information on visa procedures as details have become available. This note supersedes information previously shared.***

Introduction

Dear participant,

The SWA Secretariat looks forward to welcoming you to the 2022 Sector Ministers' Meeting. In this Logistics Note, you will find information that we hope will make your travel and stay in Indonesia pleasant and trouble-free. It includes details about health protocol, visas, accommodation, transport, and other useful information.

The upcoming [Sector Ministers' Meeting \(SMM\)](#) is scheduled to take place on 18-19 May 2022 and will be hosted by the Government of Indonesia, and co-convened with SWA's global partner, UNICEF. Building on previous [SWA High-Level Meetings \(HLMs\)](#), the SMM is a critical opportunity to foster linkages between the water, sanitation, and hygiene (WASH) sector and other sectors, with a view towards elevating the prioritization of WASH across national policies.

The SMM will be a forum for ministers responsible for water, sanitation, and hygiene, together with ministers responsible for the environment, and other relevant ministers, to meet and to review WASH related policies and commitments to ensure that climate action, health, and economic recovery considerations are well integrated. Following the decisions and commitments that will be made at COP26 in Glasgow, UK, in November 2021, the meeting will be an important occasion to ensure alignment across sectoral policies, using the [SWA framework](#), and the ["Mutual Accountability Mechanism"](#) as a tool for stakeholders to come together and jointly review commitments and progress.

For any questions on the logistics for the event, please contact the Secretariat below:

Contact

Rsvp@sanitationandwaterforall.org

Health Protocol

With the COVID-19 context constantly evolving, a full health protocol will be shared with participants separately to inform you about the mandatory requirements prior to arriving in Jakarta, at arrival, during the meeting and prior to departure from Jakarta.

Accommodation

The SMM will take place in an event area in the Swissôtel Jakarta PIK Avenue.

More information regarding the venue will be provided to participants with the Welcome Pack.

Address: Jl. Pantai Indah Utara 1, RT.6/RW.2, Kapuk Muara, Kec. Penjaringan, Kota Jkt Utara, Daerah Khusus Ibukota Jakarta 14460, Indonesia

To meet the requirements for the meeting, we are asking all participants to book in the Swissôtel Jakarta PIK Avenue, where the SWA Secretariat has pre-reserved a limited number of rooms. Participants will be responsible for arranging their own accommodation at the hotel, but they should indicate that they are there for the SMM.

The final agreed room fee will be informed to all participants by 25th April, 2022.

We will also share a link for booking of rooms at Swissotel by 25th April, 2022.

DSA

SWA Sponsored participants will receive per-diem (DSA) to cover transportation, meals and hotel accommodation.

Travel

Pre-arrival

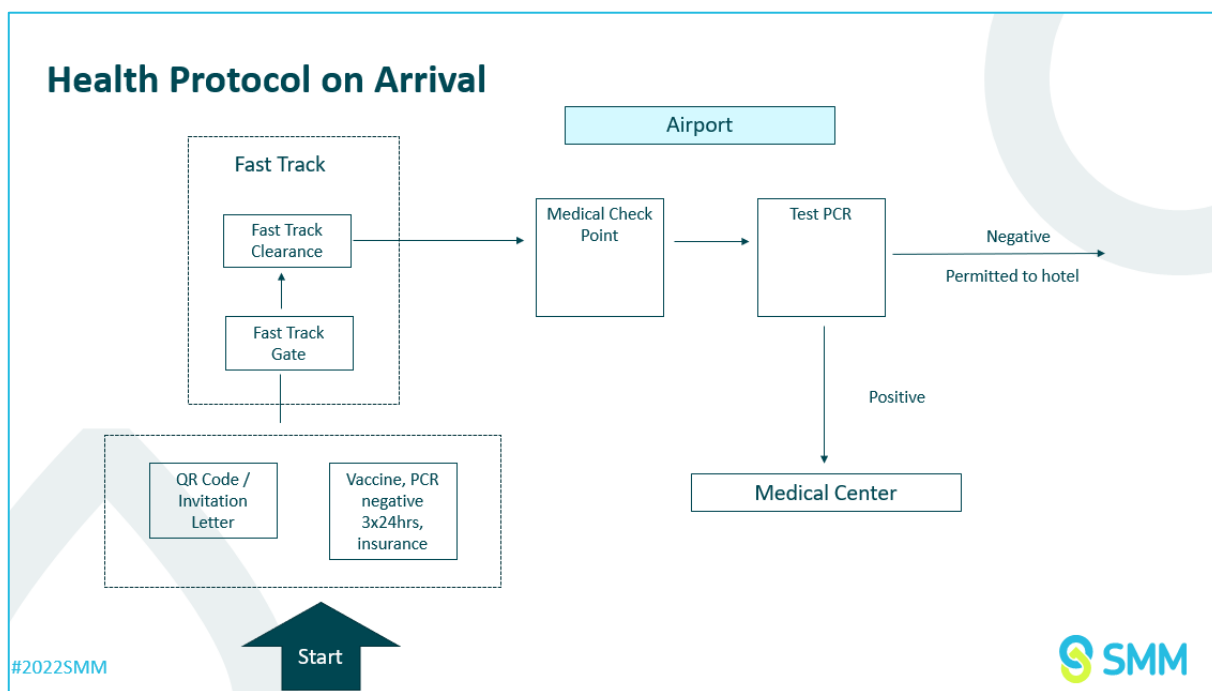
According to current regulations, all participants must be fully vaccinated (two doses) at least 14 days prior to departure and have a negative PCR test at least 48 hours prior. Participants not eligible for COVID-19 vaccination due to underlying health conditions require a doctor's statement.

Kindly fill the information on this link: [Sign In | Non-Indonesia Vaccination Verification \(kemkes.go.id\)](https://kemkes.go.id/sign-in-non-indonesia-vaccination-verification)

This service is dedicated to verifying foreign-issued, vaccination cards that will be used to accommodate your activities in Indonesia through your [PeduliLindungi](#) application.

Arrival

Quarantine protocol was lifted as of 23 March 2022. An RT-PCR test may be administered upon arrival at the airport. Participants are required to do an RTPCR within 48 hours before departure for Jakarta



Travel Insurance

Travel Insurance will be necessary to obtain a visa for Indonesia. Obtaining travel insurance will be the responsibility of the participant. When buying your insurance, please be sure it covers these two items:

- Insurance with a minimum coverage of USD 25,000
- Coverage for anything related to COVID-19 and medical evacuation to the referral hospital in Jakarta

Visa

Due to upcoming holidays in Indonesia, all Indonesian Embassies will be closed from 29 April to 9 May 2022. For this reason, **all participants are required to use one of the options stated in this note to obtain a visa.** This includes participants in countries with Indonesian embassies regardless of the type of passport. Kindly send the requested documents to the SWA Secretariat at rsvp@sanitationandwaterforall.org and Morgane.daget@sanitationandwaterforall.org.

Visa on Arrival

Who needs to apply

Visa on Arrival is permitted for participants in the following categories:

- Holders of Diplomatic or Service passports or UNLP from any of the countries being invited to the SMM
- Nationals of 43 countries listed in Annex A regardless of type of passport

Documents to be submitted by 28 April to the SWA Secretariat

- Copy of passport bio page showing full name

- Nationality
- Passport number
- Type of passport (diplomatic, service, or regular)
- Name of Institution
- Position

Documents you must bring with you to Indonesia

	Diplomatic or service passports or UNLP	National passport holders from 43 countries listed in Annex A
Valid passport (<i>*Note - the passport must have a minimum validity period of 6 months prior to arrival in Jakarta</i>)	X	X
Return ticket	X	X
Invitation letter to the SMM signed by SWA, UNICEF and Government of Indonesia	X	X
Visa on Arrival Approval letter issued by Government of Indonesia	X	
Visa on Arrival Invitation letter issued by Government of Indonesia		X
Proof of insurance of minimum value of 25,000 USD	X	X
Visa fee of 35 USD to be paid on arrival in Jakarta (<i>*Note – the fee must be paid in cash and currency exchange is available</i>)		X
Vaccination certificate and make a verification through this link: https://vaksinln.dto.kemkes.go.id/user . (<i>*Note- people who are not fully vaccinated need to bring a doctor certified statement exempting them from vaccination.</i>)	X	X
Negative PCR test result within 48 hours of departure	X	X

E-visa

Who needs to apply

E-visa is available for participants traveling on their national passports and whose country is NOT on the list of 43 countries in Annex A.

Documents to be submitted by 28 April to the SWA Secretariat

- Passport bio page (**Note- the passport must have a minimum validity period of 6 months prior to e-visa submission*)
- Itinerary or air ticket (**Note- this will be generated by SWA if the traveler is sponsored by SWA*)
- Signed statement letter stating the person's willingness to comply with health protocols in Indonesia and willingness to cover any health costs which arise independently. Each traveler is requested to use the statement in Annex B to fill in their details, sign the statement letter in and return a copy to the SWA Secretariat.
- Passport photo in color with white background
- Vaccination certificate and make a verification through this link: <https://vaksinln.dto.kemkes.go.id/user>. (**Note- people who are not fully vaccinated need to bring a doctor certified statement exempting them from vaccination.*)

Documents you must bring with you to Indonesia

- Passport
- Return ticket
- Proof of insurance of minimum value of 25,000 USD
- Copy of the approved E-Visa
- Negative PCR test result within 48 hours of departure
- Vaccination certificate and make a verification through this link: <https://vaksinln.dto.kemkes.go.id/user>. (**Note- people who are not fully vaccinated need to bring a doctor certified statement exempting them from vaccination.*)

Airport and Transportation

Airport

Soekarno Hatta International Airport.

Arrival and departure

For government participants with Embassies in Jakarta, please check with your respective Embassy on airport pick and contact the Secretariat if further assistance is needed. Government participants without Embassies in Jakarta as well as other SMM participants will receive transportation through the Bluebird company.

General Information

Jakarta

Jakarta is the capital city of Indonesia, located in the northwest part of Java Island.

Climate

During the month of May, Indonesia is in the dry season. In Jakarta, the temperature ranges from an average high of 31.2°C (88.2°F) and an average low of 26.1°C (79°F).

Dress Code

The dress code for the meeting is formal business attire.

Time Zone

Local time in Jakarta is Western Indonesian Time (GMT +7)

Working language and interpretation

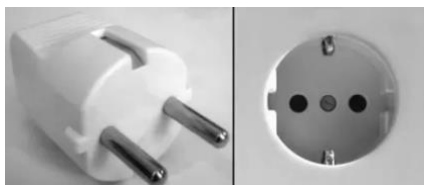
The SMM will be conducted in four languages, English, French, Portuguese and Spanish.

International dialing codes

Indonesia's country code is +62, and Jakarta's local code is +6221.

Electricity supply

All power sockets in Jakarta provide a standard voltage of 220V with a standard frequency of 50Hz with plug types C and F.



Currency and banking

The currency in Indonesia is the Indonesian Rupiah (Rp or IDR). All transactions in Indonesia require the rupiah as the legal tender. Authorized money changers and ATMs are available at the airport and meeting venue.

Photography & Videography

The 2022 Sector Ministers' Meeting will be documented and streamed live on the Sanitation and Water for All (SWA) website. Delegates may be filmed or photographed. Photos and videos may also be available on the SWA website after the event.

Tipping

Tipping is optional in Indonesia. However, service charges (5-10%) may occasionally be applied to hotel and restaurant bills.

Emergency phone number

For urgent matters, please contact your LO or call the emergency numbers below:

Emergency : 112

Police : 113

Ambulance : 118

Annex A – List of Countries

If you will travel using a national passport from one of the countries listed below, you qualify for Visa on Arrival.

Argentina
Australia
Belgium
Brazil
Brunei
Cambodia
Canada
China
Denmark
Finland
France
Germany
Hungary
India
Italy
Japan
Laos
Malaysia
Mexico
Myanmar
Netherlands
New Zealand
Norway
Philippines
Poland
Qatar
Saudi Arabia
Seychelles
Singapore
South Africa
South Korea
Spain
Sweden
Switzerland
Taiwan
Thailand
Timor Leste
Tunisia
Turkey
UAE
UK
USA
Vietnam

Annex B – Statement required for E-Visa

This statement is required as part of the application for E-Visa. Kindly fill in your details, sign it and return a copy of the signed document with your materials to the SWA Secretariat. This is only required if you will be applying for an E-Visa.

STATEMENT

Dear Government of Indonesia,

I hereby declare that I will **comply with the health protocols** as directed by the Government of Indonesia and **that I am willing to any cover health costs which arise independently** during my stay in Indonesia.

- **Name:**
- **Country of Origin:**
- **Passport Number:**
- **Arrival Date:**
- **Departure Date:**
- **Entry Point:** Soekarno-Hatta International Airport Jakarta

Sincerely,